

EDPUZZLE

Creating Educational Interactive Videos

TEACHERS LOGIN

1. Log in is free (edpuzzle.com) Click on **Teacher icon**
2. **Next time upper right corner (Log in)**
3. Create your class first as teacher (A code will be generated for each class. You will need to present this code to your students. Students will be asked to use this code to join a class. The code will always be seen only by you when you for each class.

The code you give to them is unique to your class and it will consist of letters that are both upper and lower case sensitive. This code will be created for you after you generate your class. **Example code:** [aA9ZzL](#)

STUDENT LOGIN

1. Students will use the same address (edpuzzle.com)
2. Click on for the First time (**I'm a new student**)
3. Next time just like the teacher upper right corner (**Log in**)
4. First time students
 - a. Type in first name followed by last name (CarolSmith)
 - b. Type in last name SAME (CarolSmith)
 - c. This will make it easier for you to grade and also will provide a unique name for the students.
 - d. Students password must be at least 4 characters (suggest) that teacher keeps a copy of all student passwords.
 - e. Students will then be asked to join a class (click the blue icon(Join Class))
 - f. Teacher will supply students with code that the teacher created when designing the class. This code is required for students to log in with. All classes will have a unique code. Remember code is upper and lower case sensitive.

CREATING YOUR VIDEO

1. Go to search use a video that has been already been created or upload video you have created.
2. If you find a video on Internet, decide if you wish to use it by simply playing it.
 - a. Open up a video and preview it. If you choose not to use this one then hit the x and find another one.
 - b. If you decide to use this video click on (Use this video).
3. When editing video (you will see icons on top and trim sliders (red)at the bottom.
4. Trim what you wish to use.
 - a. Trim your video if you wish to .
 - b. Once you click on the scissors to cut (edit) You will see the shorten video appear after you click the Audio notes icon above.
5. Audio track (If you use this You must record over the whole video) So if the video is 5 minutes long the original person presenting will be muted and you may now enter your voice.

AUDIO NOTES

6. Audio Notes: This icon is located above the video. Click it first to set up your audio. The video will pause when you place notes in the video. This is outstanding so you do not lose content while you explain what is going to happen in the video.
 - a. Click the yellow icon below the video. The first time you will be asked to allow the computer to record your voice. After that first time you will not be asked again during this session. Immediately the computer will start recording click the yellow icon again to stop recording. Click on play to listen to what you have said. If you do not like what you have said just click on the **remove icon**. You may remove all notes or just the last one from the listings under the record button.
 - b. Clicking on the play button will allow the video to continue to play allowing you to possible create more audio notes. Repeat the process above for all notes. **Hint** talk loud enough so students may hear your voice.

Quizzes

7. Click on the green quiz question mark symbol above the video and your video will upload and save to that point in time. You will need to click the green question mark below the video to generate the questions.
 - a. Several choices will appear, listed below are your choices, click save when you have finished creating your quiz. Then click on the continue button.
 - i. Open ended question
 - ii. Multiple choice question
 - iii. Add your comment
 - b. When you have typed in your quiz or statement click on save.
 - i. Click on continue and the video will continue to play. Hit Pause or the green question mark at the bottom to add another quiz.
 - c. **Note:** You may wish to make an audio notation prior to your quiz such as saying “Let’s now take at a short quiz to see how much we have learned”
 - d. You will need to click on the **audio notes** and make your comment. If you wish to place another quiz you will have to again click the green question mark above the video to be in the quiz design mode. Then click the question mark below the video to enter another quiz. If you choose to add more audio then click that icon above the video. You will need to repeat clicking the green question mark icon to start making quizzes again. Just remember if you jump between audio notes and quiz you will need to click the green question mark to start your next question then the green icon below to create the question.
 - e. Click **FINISH** when you have completed the video to your liking. You will then be asked if you wish to prevent students from skipping and the due date. Choose the class you want the video to play in. My advice is YES whole hardly do not allow students to skip through the video. The non-skipping process is a great strength of this software.