

Directions for creating puzzle with straight lines using Microsoft Word

1. Take picture of students and save to a folder
2. Open up Microsoft word
3. Go to Insert picture --- from you folder of students
4. Click on the photo of student and WRAP TEXT -- behind text
5. Adjust size of Photo
6. Go to website and copy grid that has straight lines 32 squares
7. Past grid over students face
8. Click on grade and use WRAP TEXT -- PLACE IN FRONT OF TEXT
9. Move grade down and click on photo and at the top you will see the word FORMAT
10. Move cursor over to the left and click on COLOR
11. SCROLL down to **SET TRANSPARENCY COLOR – this will make the grid transparent so you may see the photo below**
12. Grab the handles of the grid and adjust so the grid covers the photo only.
13. Save you picture so you do not lose it.
14. Make more image puzzles of students
15. PRINTOUT ON THICKER PAPER
16. Since the lines are straight you or your students may easily cut each square that is used for the puzzle