

6 EXCEL LESSON (6) – Picture Graph

1. In Cell A1 Merge & Center then type in: **Number of M&Ms**
2. Use the chart below to type in the different color M&Ms and numbers in Colum's listed. 1
3. Highlight cells **A2-B6** Go to Insert and **Columns 3D** create a chart
4. Click on the first **color twice** so you are only placing a picture in that column
5. Right click with the mouse and at the bottom you will see **format data** point in the pull down window.
6. Click on **Fill** then Picture or texture find file and the color then click on (**Stack – and Scale with**).
7. The picture of M&M is required in this lesson but in others graphs you will use other relative photos.
8. Choose Stack with (**10**) this will allow each picture to represent **10** -- M&Ms
9. Repeat this procedure starting with **4** for the other columns.
10. Place the chart under the column of colors so the chart is embedded. (embedded means both chart and spreadsheet will printout together.
11. Go to Page Layout - Page Setup – Header / Footer – Custom Header
12. Left Section Type in your name & Grade Right Section click on the date (OK) (OK) again
13. SAVE YOUR LESSION
 - a) Go to file and save as
 - b) Scroll down on the computer and find “Computerlabshare”
 - c) Find 9 Hoffman & your grade then your name
 - d) Save your lesson as the number of the lesson and description.
 - e) Printout a hard copy and submit for a grade.

	A	B
1	Number of M&Ms	
2	Brown	20
3	Red	30
4	Yellow	10
5	Blue	5
6	Green	8

